

ORDINANCE NO. 07

Series of 2026

(“AN ORDINANCE CREATING THE LANUZA WATER SYSTEM REGULATORY AND MANAGEMENT BOARD AS A MECHANISM FOR THE IMPROVEMENT, STABILIZATION, EFFICIENT MANAGEMENT, AND SUSTAINABLE OPERATION OF THE LANUZA WATER SYSTEM, DEFINING ITS COMPOSITION, POWERS, FUNCTIONS, AND RESPONSIBILITIES, AND PROVIDING FOR THE DEVELOPMENT OF A PERMANENT MANAGEMENT FRAMEWORK.”)



Municipality of Lanuza
Surigao del Sur



Republic of the Philippines
Province of Surigao del Sur
Municipality of Lanuza

OFFICE OF THE SANGGUNIANG BAYAN

September 24, 2026

**HONORABLE MEMBERS
OF THE SANGGUNIANG PANLALAWIGAN**
Province of Surigao del Sur
Telaje, Tandag City

Sirs and Mesdames';

Respectfully submitting herewith **ORDINANCE NO. 07, series of 2026** entitled, **AN ORDINANCE CREATING THE LANUZA WATER SYSTEM REGULATORY AND MANAGEMENT BOARD AS A MECHANISM FOR THE IMPROVEMENT, STABILIZATION, EFFICIENT MANAGEMENT, AND SUSTAINABLE OPERATION OF THE LANUZA WATER SYSTEM, DEFINING ITS COMPOSITION, POWERS, FUNCTIONS, AND RESPONSIBILITIES, AND PROVIDING FOR THE DEVELOPMENT OF A PERMANENT FRAMEWORK.**" for your review and appropriate action pursuant to Section 56 of the Local Government Code of 1991 (RA 7160).

Respectfully yours,


RODERICK P. MINARDO
Secretary to the sanggunian



Republic of the Philippines
Province of Surigao del Sur
Municipality of Lanuza

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE 52nd REGULAR SESSION OF THE SANGGUNIANG BAYAN OF LANUZA, SURIGAO DEL SUR (TERM 2025- 2028) HELD AT THE SESSION HALL OF THE SANGGUNIANG BAYAN ON SEPTEMBER 15, 2026 AT EXACTLY 10:08 IN THE MORNING.

PRESENT:

Hon. Red D. Maquiling	- Municipal Vice Mayor /Presiding
Hon. Cyrra O. Daray	- Sangguniang Bayan Member
Hon. Judy E. Cosmiano	- Sangguniang Bayan Member
Hon. Annielyn M. Suñir	- Sangguniang Bayan Member
Hon. Aji Agustin L. Ariate	- Sangguniang Bayan Member
Hon. Renante M. Capistrano	- Sangguniang Bayan Member
Hon. Dominiciano D. Guevarra	- Sangguniang Bayan Member
Hon. Junalyne F. Pecasales	- Sangguniang Bayan Member
Hon. Ranulfo M. Arreza	- Liga ng mga Barangay President
Hon. Aron A. Ojao	- SK Federation President

ABSENT:

Hon. Oroncio A. Maquiling	- Sangguniang Bayan Member
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Ordinance No. 07
Series of 2026

“AN ORDINANCE CREATING THE LANUZA WATER SYSTEM REGULATORY AND MANAGEMENT BOARD AS A MECHANISM FOR THE IMPROVEMENT, STABILIZATION, EFFICIENT MANAGEMENT, AND SUSTAINABLE OPERATION OF THE LANUZA WATER SYSTEM, DEFINING ITS COMPOSITION, POWERS, FUNCTIONS, AND RESPONSIBILITIES, AND PROVIDING FOR THE DEVELOPMENT OF A PERMANENT MANAGEMENT FRAMEWORK”

Be it ordained by the Sangguniang Bayan of the Municipality of Lanuza, Province of Surigao del Sur, in session duly assembled:

SECTION 1. TITLE This Ordinance shall be known as the **“Lanuza Water System Regulatory and Management Board Ordinance of 2026.”**

SECTION 2. DECLARATION OF POLICY. It is hereby declared the policy of the Municipality of Lanuza to ensure the efficient, sustainable, financially viable, and equitable delivery of water services to its constituents. Towards this end, there is a need to establish a regulatory and management mechanism that shall provide policy direction, operational supervision, service standards, and institutional accountability for the operation of the Lanuza Water System.

The Municipality recognizes that access to safe and adequate water is essential to public health, economic development, environmental protection, and the general welfare of its residents.

SECTION 3. CREATION AND ESTABLISHMENT OF THE LANUZA WATER SYSTEM REGULATORY AND MANAGEMENT BOARD. There is hereby created and permanently established a Lanuza Water System Regulatory and Management Board, hereinafter referred to as the Board, which shall serve as the continuing policy making, regulatory, and oversight body of the Lanuza Municipal Water System.

Approved:

ALGERICO H. IRIZARI, M.D.
Municipal Mayor

Date: 22 SEP 2026

The Board shall be a permanent institutional body of the Municipality and shall continue to exist notwithstanding changes in the composition of the Sangguniang Bayan, the administration of the Municipal Mayor, or the designation, appointment, or replacement of any of its members, unless otherwise abolished or reorganized by a subsequent ordinance enacted in accordance with law.

The Board shall exercise its powers and perform its duties pursuant to this Ordinance and other applicable laws, rules, regulations, and policies governing local water utilities and municipal government operations.

SECTION 4. COMPOSITION OF THE BOARD. The Board shall be composed of the following:

1. Municipal Mayor – Chairperson;
2. Municipal Vice Mayor - Vice chair
3. Chairperson of the Sangguniang Bayan Committee on Public Utilities, Infrastructure, or its equivalent – member.
4. Four (4) Member of the Sangguniang Bayan duly selected by the Sanggunian – as member;
5. Municipal Planning and Development Coordinator – Member;
6. Municipal Engineer – Member;
7. Municipal Treasurer – Member;
8. Municipal Budget Officer – Member
9. Municipal Accountant - Member
10. Water System Manager or Officer in Charge – Member;
11. Liga ng mga Barangay President – Member;
12. Representatives from among the registered subscribers of the Lanuza Water System, to be selected by the registered subscribers in such form and manner as provided in this Ordinance.

SECTION 5. POWERS AND FUNCTIONS OF THE BOARD. The Board shall have the following powers and functions:

- a. Formulate and recommend policies, rules, and regulations governing the operation and management of the Lanuza Water System, consistent with this Ordinance and other ordinance regulating the Lanuza water system and other applicable laws, rules, and regulations;
- b. Establish standards for water service delivery, maintenance, customer service, and system expansion;
- c. Review and approve operational plans, maintenance programs, and development projects of the water system;
- d. Monitor and evaluate the performance of the Water System Manager and operating personnel;
- e. Review financial reports, operational reports, and performance indicators;
- f. Recommend water service rates, fees, and charges to the Sangguniang Bayan for appropriate legislative action;
- g. Recommend measures to improve operational efficiency, financial sustainability, and customer satisfaction;
- h. Authorize the conduct of technical studies, system audits, and performance assessments;

Approved

ALGERICO H. IRIZARI, M.D.

Municipal Mayor

Date: 22 SEP 2026

- i. Recommend to the Municipal Mayor the appointment, designation, or replacement of the Water System Manager, subject to applicable civil service and local government laws;
- j. Facilitate coordination among concerned municipal offices and stakeholders regarding water service delivery;
- k. Establish and provide policy direction, operational objectives, service standards, performance targets, and management guidelines for the efficient operation of the Lanuza Water System;
- l. Approve operational policies, maintenance schedules, service delivery protocols, customer service standards, water conservation measures, collection policies, and other management systems necessary to ensure the effective and sustainable operation of the water system;
- m. Review and approve annual and periodic operational plans prepared by the Water System Manager and monitor their implementation;
- n. Issue policy directives and management resolutions necessary to guide the administration of the Lanuza Water System, provided that such directives shall not contravene existing laws, ordinances, and executive authority vested in the Municipal Mayor under the Local Government Code of 1991.
- o. Exercise such other powers necessary to carry out the purposes of this Ordinance.

SECTION 6. CONTINUITY OF THE BOARD. The Board shall continue to function as a permanent body regardless of changes in the membership of the Sangguniang Bayan, change in administration, expiration of the term of office of any elected official, transfer, reassignment, resignation, retirement, or replacement of any appointive or designated member.

Any vacancy in the membership of the Board shall not result in the dissolution or suspension of the Board. Such vacancy shall be filled in accordance with the applicable provisions of this Ordinance and existing laws, rules, and regulations.

The permanent establishment of the Board is intended to ensure continuity, institutional stability, accountability, and sustained oversight in the regulation, operation, maintenance, financial management, and development of the Lanuza Municipal Water System.

SECTION 7. MANNER OF SELECTION OF SUBSCRIBER REPRESENTATIVE: The representatives shall be elected from among the registered subscribers of the Lanuza Water System, with one (1) representative coming from each of the following districts:

- a. District I – Barangay Bocawe and Barangay Aksam;
- b. District II – Barangays of Gamuton, Zone I, and Zone II; and
- c. District III – Barangay of Zone III, Zone IV, and Habag.
- d. And other district that the board may create.

The subscriber representatives shall be nominated and elected by and from among the registered subscribers within their respective districts. The election shall be conducted on the second billing due date of the Lanuza Water System following the assumption into office of a newly elected set of Municipal Officials, and the term of office of the elected subscriber representatives shall be co terminus with the term of the Municipal Elected Officials.

The election shall be conducted through the casting of votes by registered subscribers during the payment of their water bills. The personnel of the Lanuza Water System, or a duly constituted Election Committee as may be designated for this purpose, shall facilitate the

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ALGERICO H. IRIZARI, M.D.
Municipal Mayor

Date: 22 SEP 2026

nomination, voting, canvassing, and counting of votes. Voting shall commence at 8:30 a.m. and closes at 3:00 p.m. on the designated election day.

The elected subscriber representatives shall be entitled to per diems during their incumbency, the amount and applicable conditions of which shall be determined by the Board and subject to authorization and appropriation by the Sangguniang Bayan, in accordance with the provision of this ordinance and existing laws, rules, and regulations.

In case of a vacancy in the position of a Subscriber Representative, regardless of the cause thereof, the vacancy shall be filled through the designation by the qualified members of the Board of a replacement who shall be selected from among the registered subscribers within the same district represented by the vacating Subscriber Representative. The successor shall serve only for the unexpired portion of the term of the Subscriber Representative being replaced.

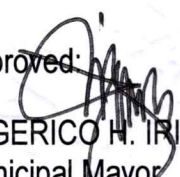
SECTION 8. DUTIES AND FUNCTIONS OF SUBSCRIBER REPRESENTATIVES. The Subscriber Representatives shall:

1. Represent the interests and concerns of registered subscribers in the deliberations and activities of the Lanuza Water System Regulatory and Management Board;
2. Present and communicate to the Board the concerns, complaints, suggestions, and recommendations of water system subscribers within their respective districts;
3. Participate in Board meetings, consultations, and discussions concerning policies, programs, water rates, service standards, and other matters affecting subscribers;
4. Provide feedback and recommendations on the quality, reliability, accessibility, and affordability of water services based on the concerns raised by subscribers;
5. Assist in disseminating approved policies, programs, advisories, and other official information of the Lanuza Water System to subscribers within their respective districts;
6. Facilitate consultation and communication between subscribers and the Lanuza Water System, particularly on matters affecting water service delivery;
7. Monitor and report recurring service related concerns within their respective districts, including interruptions, water quality concerns, billing issues, and other matters affecting subscribers;
8. Participate in consultations on proposed changes in water rates, charges, service policies, and other measures affecting subscribers, and submit recommendations to the Board;
9. Attend meetings and perform such other representational functions as may be assigned by the Board, consistent with their role as subscriber representatives; and
10. Perform such other duties and functions as may be provided by this Ordinance or reasonably necessary to effectively represent the interests of the registered subscribers.

SECTION 9. SECRETARIAT OF THE BOARD. The Lanuza Water System Board shall be assisted by a Secretariat composed of regular personnel of the Lanuza Water System (Local Economic enterprise), , who shall provide administrative and technical support to the Board.

The Secretariat shall:

- a. Prepare and maintain the agenda, notices, minutes, resolutions, and other official records of the Board;

Approved: 
ALGERICO H. IRIZARI, M.D.
Municipal Mayor
Date: 22 SEP 2026

- b. Receive, record, and maintain documents, reports, communications, and other matters submitted to the Board;
- c. Assist in the preparation and distribution of Board resolutions, policies, and directives;
- d. Maintain records of the actions and decisions of the Board and monitor compliance with its directives;
- e. Provide administrative and coordination support for Board meetings and activities; and
- f. Perform such other functions as may be assigned by the Board consistent with this Ordinance and applicable laws.

SECTION 10. WATER SYSTEM OPERATIONS MANAGER The day to day technical, operational, and administrative management of the Lanuza Water System shall be placed under the supervision of a Water System Operations Manager or Officer-in-Charge, who shall be designated by the Local Chief Executive upon the recommendation of the Lanuza Water System Regulatory and Management Board, through a duly adopted Board Resolution, subject to applicable laws, local ordinance, civil service rules and regulations, and other relevant government policies.

The Board shall recommend the designation of a Water System Operations Manager or Officer in Charge from among qualified municipal officials, employees, or personnel of the Municipality of Lanuza, regardless of office assignment, who possess the competence, experience, integrity, and qualifications necessary for the effective, efficient, continuous, and sustainable operation of the water system. The recommendation shall require the affirmative vote of a majority of all the members of the Board and shall be made by the Board as a collegial body.

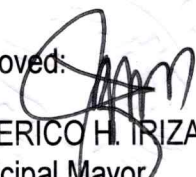
The Water System Operations Manager shall implement the policies, operational plans, service standards, and directives established by the Board and shall supervise the day to day operations of the Lanuza Water System, including its personnel, facilities, maintenance, billing and collection, disconnection and reconnection, customer service, and other related functions.

The Manager shall be directly accountable to the Board and shall submit periodic operational, administrative, and financial reports as may be required. The Manager shall also perform such other duties and responsibilities as may be authorized by the Board and consistent with this Ordinance and applicable laws.

In the event of a vacancy, absence, incapacity, or removal of the Water System Operations Manager, the Board may, through a duly adopted Resolution, recommend a qualified municipal official or employee to serve as Officer-in-Charge, subject to designation by the Local Chief Executive. Such designation shall remain effective until revoked, modified, or superseded, or until a permanent designation is made, to ensure the continuous operation of the Lanuza Water System.

SECTION 11. REGULATORY AND OVERSIGHT FUNCTIONS OF LEGISLATIVE REPRESENTATIVES. The participation of representatives from the Sangguniang Bayan in the Lanuza Water System Regulatory and Management Board shall be intended to promote transparency, accountability, policy coordination, and the continuous improvement of the operation and delivery of water services within the Municipality of Lanuza.

In the exercise of their regulatory and oversight functions, the legislative representatives shall:

Approved: 

ALGERICO H. IRIZARI, M.D.
Municipal Mayor

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- a. Participate in the formulation, review, amendment, and approval of policies, plans, programs, rules, and regulations governing the operation, maintenance, expansion, and development of the Lanuza Water System;
- b. Review and evaluate the performance, efficiency, financial condition, and service delivery standards of the water system based on reports submitted by the Water System Operations Manager and other concerned personnel;
- c. Recommend legislative measures, policy reforms, and operational improvements necessary to enhance the effectiveness, sustainability, and responsiveness of water services to the needs of the public;
- d. Ensure that the operation of the water system remains consistent with existing ordinances, resolutions, municipal development plans, public welfare objectives, and applicable national laws and regulations;
- e. Participate in the review of proposed water service rates, fees, charges, and other regulatory measures affecting consumers and the sustainability of the water system;
- f. Conduct inquiries, consultations, public hearings, inspections, and fact-finding activities in aid of policy formulation and legislative oversight;
- g. Monitor compliance with the policies, directives, standards, and performance targets established by the Board;
- h. Serve as a link between the Board and the Sangguniang Bayan to facilitate legislative support, policy coordination, and institutional accountability.

The legislative representatives, acting as members of the Board, shall possess the same rights and privileges as other members in deliberating and voting upon matters properly brought before the Board, including the approval of policies, plans, budgets, programs, operational guidelines, and resolutions necessary to carry out the purposes of this Ordinance.

The participation of legislative representatives in the Board shall not be construed as the exercise of direct administrative supervision, personnel management, appointment powers, or day-to-day operational functions. The implementation of policies, administration of personnel, operation and maintenance of facilities, billing and collection, and other routine functions shall remain with the Water System Operations Manager under the general supervision of the Board and in accordance with its duly adopted policies and directives.

Nothing herein shall prevent legislative representatives, as members of the Board, from exercising their lawful oversight and regulatory functions to ensure the efficient, transparent, and sustainable operation of the Lanuza Water System and to protect the interests of the Municipality and its constituents.

SECTION 12. MEETINGS. The Board shall hold regular meetings at least once every quarter for the purpose of reviewing the operational, financial, administrative, and service delivery performance of the Lanuza Water System, evaluating compliance with policies and standards, and deliberating on matters necessary for the efficient and sustainable management of the water utility.

Special meetings may be convened at any time when circumstances require immediate action or when urgent matters affecting the operation, maintenance, finances, service delivery, water quality, system expansion, emergency repairs, consumer concerns, or other significant issues of the Lanuza Water System need to be addressed.

A special meeting may be called by:

- a. The Chairperson of the Board or by the Vice chair in the absence of the chairperson.

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Municipal Mayor

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- b. A majority of the members of the Board through a written request addressed to the Secretariat;
- c. The Water System Operations Manager through a written request stating the necessity and purpose of the meeting.

Notice of meetings, together with the agenda and supporting documents, shall be furnished to all members at least three (3) days prior to the scheduled regular meeting and at least twenty-four (24) hours prior to a special meeting, except in cases of emergency where shorter notice may be allowed.

The Board may invite resource persons, technical experts, representatives of concerned offices, barangay officials, consumer representatives, or other stakeholders whose participation may assist in the deliberation of matters affecting the operation of the Lanuza Water System.

A majority of all members of the Board shall constitute a quorum for the transaction of business. No official action, policy, resolution, recommendation, or decision shall be valid unless approved by a majority vote of the members present, there being a quorum.

The proceedings of every meeting shall be recorded by the Secretariat, and all resolutions, recommendations, directives, and actions taken by the Board shall be properly documented and maintained as part of the official records of the Lanuza Water System Regulatory and Management Board.

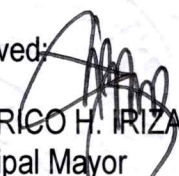
The Board may adopt supplemental internal rules of procedure consistent with this Ordinance to govern the conduct of its meetings and deliberations.

SECTION 13. REPORTING REQUIREMENT. The Lanuza Water System Regulatory and Management Board shall submit to the Sangguniang Bayan and the Municipal Mayor an Annual Report covering the overall status, performance, and operations of the Lanuza Water System.

The Annual Report shall be submitted not later than the end of the first quarter of the succeeding year and shall form part of the basis for policy formulation, legislative action, and management improvement of the water utility.

The report shall include, but not be limited to, the following:

- a. **Status of Operations** – including system functionality, infrastructure condition, operational continuity, maintenance activities, and service interruptions;
- b. **Financial Performance** – including revenues, collections, expenditures, operating costs, subsidies (if any), receivables, and overall financial sustainability of the water system;
- c. **Service Coverage and Efficiency Indicators** – including number of active service connections, geographic coverage, water production and distribution capacity, response time to service complaints, and quality of service delivery;
- d. **Challenges and Operational Issues Encountered** – including technical, financial, administrative, environmental, and institutional concerns affecting the operation of the water system;
- e. **Recommendations for Policy, Operational, and Institutional Improvements** – including proposed reforms in management structure, staffing, systems, service standards, rate structures, infrastructure development, and customer service enhancements;

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- f. **Recommendations for Legislative Action** – including proposed ordinances, resolutions, regulatory measures, appropriations, or policy reforms that may be considered by the Sangguniang Bayan to improve, strengthen, regulate, or further develop the Lanuza Water System and its services.

The Board may likewise submit supplemental or special reports to the Sangguniang Bayan whenever urgent concerns arise requiring immediate legislative or policy intervention, such as major system failures, water supply disruptions, financial irregularities, public health concerns, or other extraordinary circumstances affecting the water utility.

All reports submitted by the Board shall be formally referred to the appropriate committee of the Sangguniang Bayan for study, evaluation, and appropriate action in aid of legislation.

SECTION 14. COORDINATION WITH THE LOCAL DEVELOPMENT COUNCIL. The Lanuza Water System Regulatory and Management Board thru the Operations Manager shall coordinate with the Local Development Council in the planning and prioritization of programs, projects, and activities relating to the development, improvement, expansion, and sustainability of the Lanuza Water System. Such coordination shall ensure that water system plans and investments are aligned with the Municipality's development plans, priorities, and available resources, consistent with Republic Act No. 7160 and other applicable laws, rules, and regulations.

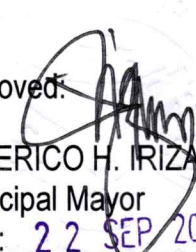
SECTION 15. SUPERVISORY CONTROL OVER PERSONNEL AND OPERATIONAL FUNCTIONS. The immediate supervisory control over all personnel, workers, and technical staff engaged in the operation of the Lanuza Water System shall be vested in the Water System Operations Manager.

The Water System Operations Manager shall exercise direct supervision over all aspects of daily operations, including but not limited to system operation, maintenance activities, repair works, customer service operations, billing and collection activities, water distribution management, facility upkeep, and other routine and technical functions necessary to ensure the continuous, efficient, and reliable delivery of water services.

In the discharge of such functions, the Water System Operations Manager shall:

- a. Assign and direct personnel and workers in accordance with operational needs and work schedules;
- b. Implement preventive and corrective maintenance programs for all water system facilities, equipment, pipelines, and related infrastructure;
- c. Ensure compliance with safety standards, water quality standards, and operational protocols;
- d. Respond promptly to service interruptions, leaks, breakdowns, contamination issues, and other operational emergencies;
- e. Coordinate with concerned municipal offices and external agencies for technical support, infrastructure repair, and system improvement;
- f. Maintain accurate operational records, maintenance logs, and service reports for submission to the Board.

The Water System Operations Manager shall ensure that all maintenance and operational activities are carried out in accordance with the policies, standards, and directives issued by the Lanuza Water System Regulatory and Management Board.

Approved: 

ALGERICO H. IRIZARI, M.D.
Municipal Mayor

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Nothing in this Section shall be construed as limiting the policy-making, regulatory, and oversight functions of the Board, which shall remain the primary body responsible for setting overall direction, standards, and institutional policies governing the Lanuza Water System.

SECTION 16. FUNDING AND FINANCIAL MANAGEMENT. Funds necessary for the implementation of this Ordinance and for the efficient, continuous, and sustainable operation of the Lanuza Water System shall be charged against the revenues generated by the Lanuza Water System, subject to existing budgeting, accounting, and auditing laws, rules, and regulations, including applicable issuances of the competent authority.

The financial operations of the Lanuza Water System, including but not limited to collections, disbursements, financial documentation, and day to day financial transactions, shall be under the responsibility and supervision of the Water System Operations Manager, in coordination with the Municipal Treasurer and other concerned municipal offices, consistent with applicable laws, rules, and regulations.

The Water System Operations Manager shall be responsible for the preparation and submission of budgetary proposals for the maintenance, improvement, expansion, rehabilitation, and modernization of the Lanuza Water System. Such proposals shall include, but not be limited to, operational expenditures, capital outlay requirements, repair and maintenance programs, personnel requirements, and funding requirements necessary for the effective implementation of approved policies and directives of the Lanuza Water System Regulatory and Management Board.

All financial plans and budgetary proposals prepared by the Water System Operations Manager shall be subject to review, evaluation, and approval by the Lanuza Water System Regulatory and Management Board prior to endorsement to the Sangguniang Bayan for appropriate legislative action, when necessary.

The Water System Operations Manager shall ensure that all financial transactions are properly documented, transparent, and compliant with government accounting and auditing standards, and shall submit regular financial reports to the Board for monitoring, evaluation, and policy guidance.

Nothing in this Section shall be construed as diminishing the authority of the Municipal Treasurer over statutory fiscal custodianship and disbursement functions, nor the authority of the Sangguniang Bayan over budget authorization and appropriation, consistent with Republic Act No. 7160.

SECTION 17. PERSONNEL MANAGEMENT, ADMINISTRATIVE SUPERVISION, AND DISCIPLINARY ACTION. For the effective, efficient, continuous, and uninterrupted operation of the Lanuza Water System, the Water System Operations Manager shall exercise immediate administrative and operational supervision over personnel assigned to the Water System. The Manager shall monitor the performance of their duties, promote efficiency and accountability, and report personnel matters that may affect the operations or service delivery of the Water System.

Subject to existing civil service laws, rules, regulations, and applicable policies, the Water System Operations Manager may recommend to the Lanuza Water System Regulatory and Management Board the reassignment, transfer, replacement, augmentation, or reorganization of personnel when warranted by operational needs or service requirements. The Board shall evaluate such recommendations and may endorse them to the proper municipal authority for appropriate action.

Approved: 
ALGERICO H. RIZARI, M.D.
Municipal Mayor
Date: 22 SEP 2026

In cases involving alleged inefficiency, neglect of duty, misconduct, insubordination, habitual absenteeism, dishonesty, or any act or omission that may affect the operations or service delivery of the Water System, the Water System Operations Manager may submit a written report to the Board containing the relevant facts, available evidence, and recommendations.

The Board may review and evaluate the report and, when warranted, recommend the appropriate personnel or administrative action to the proper disciplining authority, or such other authority as may be vested with jurisdiction under applicable laws, rules, and regulations.

SECTION 18. ADMINISTRATIVE SUPPORT AND DEPLOYMENT OF PERSONNEL. - To support the efficient operation of the Lanuza Water System, municipal offices may provide administrative, technical, or other support services.

Personnel of the Local Economic Enterprise (LEE) assigned to the operation of the Lanuza Water System, particularly the Bookkeeper, Cash Clerk, and one (1) Utility Worker, shall, subject to applicable civil service and personnel rules, be transferred or reassigned to the Water System and shall primarily perform functions related to its operation and maintenance. Upon such transfer or reassignment, they shall be relieved from their other duties and assignments in the LEE that are not related to the operation and maintenance of the Lanuza Water System.

All personnel transferred or reassigned or designated shall be under the direct supervision of the Water System Management Officer, who shall oversee their duties and ensure the efficient operation of the Lanuza Water System.

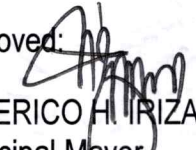
SECTION 19. WATER SYSTEM OFFICE. - A dedicated office for the Lanuza Water System shall be established and maintained in a designated stall within the Municipal Gymnasium. The office shall be readily accessible to the public and shall serve as the official venue for water system transactions, including applications, billing, payments, inquiries, complaints, and other related services.

SECTION 20. ADMINISTRATIVE PROVISION. The administrative arrangements, operational mechanisms, management structures, and authorities established under this Ordinance shall remain in full force and effect and shall continue to govern the Lanuza Water System until amended, revised, or replaced by a subsequent ordinance of the Sangguniang Bayan. All such arrangements shall remain subject to applicable laws, rules, and regulations and shall support the continuous delivery of safe, reliable, and efficient water services.

SECTION 21. TRANSITORY PROVISION

a. **ON TEMPORARY DESIGNATION OF PERSONNEL.** To facilitate the transition to the management system established under this Ordinance, the Lanuza Water System Regulatory and Management Board may temporarily designate qualified municipal officials and employees under the executive department, including personnel from the Legislative Department, to perform duties related to the operation and administration of the Lanuza Water System, when necessary and with the approval of the proper authority.

Any regular personnel from the Legislative Department who may be temporarily designated under this Section shall be designated only with the express consent of the personnel concerned. Such consent is necessary because the functions to be performed in the Lanuza Water System are primarily executive, operational, and administrative in nature and are distinct from the functions related to legislations of the Sangguniang

Approved: 
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Municipal Mayor
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Bayan. The designation shall be temporary only and shall not constitute a transfer, reassignment, or permanent placement to any position in the Lanuza Water System.

Such temporary designation may include operational, administrative, technical, supervisory, or management functions, including designation as Water System Operations Manager or Officer in Charge, and may involve the supervision or oversight of other personnel, regardless of salary grade, when necessary to ensure the effective and continuous operation of the Lanuza Water System during the transition period.

The authority under this Section shall be temporary and transitional and shall only remain in effect until the permanent management and staffing structure of the Lanuza Water System is established. All temporary designations shall be made through a written designation with Board Resolution stating the assignment and duration, with the consent of the personnel concerned, as required by this ordinance.

- b. **ON THE INITIAL SELECTION OF SUBSCRIBER REPRESENTATIVES.** For purposes of transition and to ensure the immediate completion and functionality of the Board, the initial Subscriber Representatives shall be selected by the incumbent members of the Board upon the effectivity of this Ordinance. The selected representatives shall assume office immediately and shall serve until the duly elected Subscriber Representatives are elected and qualified in accordance with the provisions of this Ordinance. Their tenure shall automatically terminate upon the assumption into office of their duly elected successors.
- c. **PER DIEMS OF SUBSCRIBERS REPRESENTATIVE** -The payment of per diems to the subscriber representatives shall commence only upon the financial stabilization of the Lanuza Water System and upon a determination by the Board that the Water System has sufficient financial capacity to support such payment without adversely affecting its operations and essential services.

SECTION 22. SEPARABILITY CLAUSE. If any provision of this Ordinance is declared unconstitutional or invalid, the remaining provisions not affected thereby shall continue to be in full force and effect.

SECTION 23. REPEALING CLAUSE. All ordinances, resolutions, executive issuances, rules, and regulations inconsistent with this Ordinance are hereby repealed, amended, or modified accordingly.

SECTION 24. EFFECTIVITY. This Ordinance shall take effect upon approval and after compliance with the requirements prescribed under the Local Government Code of 1991.

ENACTED this 15th day of September 2026, on motion of Hon. Dominiciano D. Guevarra duly seconded by all members present.

Certified to be duly adopted and enacted:

RED D. MAQUILING
Municipal Vice Mayor/Presiding
Presiding Officer

I hereby attest to the correctness
of the foregoing ordinance:

RODERICK P. MINARDO
Secretary to the Sanggunian

Approved: 
ALGERICO H. IRIZARI, M.D.
Municipal Mayor
Date: 22 SEP 2026



Republic of the Philippines
Province of Surigao del Sur
Municipality of Lanuza

Office of the Secretary to the Sanggunian

CERTIFICATE OF POSTING

This is to certify that Ordinance No. 07, Series of 2026, entitled: "AN ORDINANCE CREATING THE LANUZA WATER SYSTEM REGULATORY AND MANAGEMENT BOARD AS A MECHANISM FOR THE IMPROVEMENT, STABILIZATION, EFFICIENT MANAGEMENT, AND SUSTAINABLE OPERATION OF THE LANUZA WATER SYSTEM, DEFINING ITS COMPOSITION, POWERS, FUNCTIONS, AND RESPONSIBILITIES, AND PROVIDING FOR THE DEVELOPMENT OF A PERMANENT MANAGEMENT FRAMEWORK" was duly posted at the Bulletin Board of the Municipal Hall and in at least two (2) other conspicuous places within the Municipality of Lanuza, Surigao del Sur, beginning on the 23rd day of September 2026, in compliance with Section 59(b) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991.

The posting was made in accordance with the requirement that the Secretary to the Sanggunian shall cause the posting of an ordinance or resolution not later than five (5) days after its approval. The fact of posting is hereby certified for purposes of compliance with the foregoing provision of law.

This 23rd day of September 2026 at Lanuza, Surigao del Sur.

RODERICK P. MINARDO
Secretary to the Sanggunian